

Florence Police Department

Technology Advisory Board

Membership Eligibility and Selection Guidelines

The Florence Police Department Technology Advisory Board is established to promote transparency, strengthen public trust, and provide community input regarding the Department's use of public safety technology. The Board serves in an advisory capacity only and does not possess policymaking or decision-making authority.

The Board will periodically, through scheduled meetings, review department technology policies, procedures, and practices involving technologies used by the department, including but not limited to:

- Body-Worn Cameras
- In-Car Camera Systems
- Automated License Plate Reader (ALPR) Systems
- Facial Recognition Technologies
- Unmanned Aircraft Systems (Drones)
- Real-Time Crime Center Technologies
- Other law enforcement technologies

Recommendations made by the Board are advisory in nature and will be considered by the Chief of Police or their designee when evaluating departmental policies and practices.

Board Composition

The Technology Advisory Board shall consist of five (5) citizen members appointed by the Chief of Police or their designee.

The Department will strive to appoint members who represent a diverse cross-section of the Florence community, including varying backgrounds, professions, experiences, and perspectives.

Eligibility Requirements

Applicants must:

1. Be at least 21 years of age.
2. Fall into one of the following categories

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1. Be a resident of the City of Florence
2. Own/operate or conduct business within the City of Florence on a regular basis
3. Demonstrate an active interest in the Florence community through civic, professional, volunteer, educational, or community involvement.
3. Be of good moral character and possess an established reputation for honesty, integrity, fairness, and professionalism.
4. Successfully pass a criminal history background check conducted by the Florence Police Department.
5. Have no felony convictions and no convictions for crimes involving dishonesty, violence, public corruption, or moral turpitude.
6. Possess a general understanding of modern technology and demonstrate the ability to understand the purpose, capabilities, benefits, limitations, and privacy considerations associated with public safety technology.
7. Be willing to review materials objectively and maintain confidentiality when reviewing information that is not public record.
8. Be able to attend regularly scheduled meetings (quarterly) and participate in discussions in a constructive and respectful manner.
9. Attend the Police Department's Citizen Police Academy at the first available opportunity.

Disqualifying Factors

Applicants may be deemed ineligible if they:

- Have knowingly provided false or misleading information during the application process.
- Are currently under criminal indictment or awaiting trial for a criminal offense.
- Have demonstrated conduct that would reasonably diminish public confidence in the integrity of the Advisory Board.

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- Have conflicts of interest that would interfere with their ability to serve impartially.

Selected board members may be removed at the discretion of the Chief of Police for factors including but not limited to:

- Excessive absences from meetings (more than 3 per year, or two in a row)
- Breaching confidentiality
- Failing to complete required training (attendance of Citizen's Police Academy)
- Disruptive or unprofessional behavior

Selection Process

Interested individuals shall submit an application provided by the Florence Police Department.

The Department will conduct:

- A criminal history background check.
- Verification of residency, or community involvement and qualifications.
- An interview with department representatives, if deemed necessary.

Final appointments shall be made by the Chief of Police.

Selection will be based upon the applicant's qualifications, integrity, community involvement, ability to contribute meaningful discussion, and commitment to the mission of the Advisory Board.

Term of Service

Members shall serve a two-year term and may be reappointed at the discretion of the Chief of Police.

- Initial terms upon inception of the board will be staggered as follows:
 - 2 members will serve an initial three-year term
 - 3 members will serve the standard two-year term
- These terms will be determined by the Chief of Police and agreed upon by the appointed members.

Vacancies occurring during a term may be filled for the remainder of the unexpired term.

Member Responsibilities

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Board members are expected to:

- Attend scheduled (quarterly) meetings.
- Review technology policies and procedures prior to meetings.
- Provide objective, thoughtful, and constructive feedback.
- Respect differing viewpoints during discussions.
- Maintain confidentiality regarding any non-public information presented during meetings.
- Avoid actual or perceived conflicts of interest.

Nature of the Board

The Technology Advisory Board functions solely as an advisory body.

The Board shall not:

- Direct Department operations.
- Participate in personnel matters.
- Review or investigate criminal cases.
- Vote on Department policy.
- Access confidential law enforcement information except as specifically authorized for educational purposes.

The Florence Police Department retains sole authority over operational decisions, technology implementation, and policy adoption.