



City of Florence, South Carolina

324 West Evans Street, Florence, SC 29501
Phone: (843) 665-2047 • www.cityofflorencesc.gov

Design Review Board Application

\$100 Review Fee

Today's Date: _____ Case Number: _____

Project Address: _____ Overlay District: _____

Applicant Information

Applicant's Name: _____ Phone: _____

Applicant's Address: _____

Applicant's Email: _____

Property Owner Information

Owner's Name: _____

Contractor Information (if applicable)

Contractor's Name: _____ Phone: _____

Primary Contact: _____ Email: _____

Describe work proposed: _____

Please attach a letter or specification for work, including a site plan illustrating the limits of construction and a written Scope of Work, plus any renderings, elevations, color swatches, etc. to fully illustrate your request to the Design Review Board.

1. Is there any recorded restricted covenant or other private agreement that is contrary to, conflicts with, or prohibits the use or activity on the property that is the subject of the application? YES NO
2. If you do not own the property in question, do you have the permission of the property owner to do the work outlined in this application? YES NO

Signature: _____

Office Staff Use Only	
Assigned to: _____	EPL Number: _____
Parcel TMN: _____	Zoning District: _____

Received by: _____ Date: _____