



## City of Florence, South Carolina

### Planning, Research, & Development

324 W. Evans Street, Florence, SC 29501

Phone: (843) 665-2047

### Summary Plat Review Application

(4) lots or less

#### Applicant Contact Information:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### Summary Plat Information:

Name on Plat: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

*(Attain address for new lot(s) from E-911 addressing. Address must appear on plat.)*

Tax Map Parcel #(s): \_\_\_\_\_

Are there any **Special Covenants** that may restrict development or prevent the splitting of the parcel?

No Please initial \_\_\_\_\_

Yes Provide a Copy of the Homeowners Associations Special Covenants.

Zoning District(s): \_\_\_\_\_ Number of Lots: \_\_\_\_\_ Number of Structures on Parcel(s): \_\_\_\_\_

*(This information must be shown on plat.)*

Water Sewer Verification: \_\_\_\_\_

Comments:

Less than five acres? Yes No

**Please be advised that there is a \$25.00 plat review fee. Planning Staff has three (3) business days for review and one (1) plat is retained for Planning Commission Records.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Staff Assigned: \_\_\_\_\_ Permit #: \_\_\_\_\_ Staff Approval date: \_\_\_\_\_

Method of Payment: \_\_\_\_\_ Receipt No.: \_\_\_\_\_ Initials: \_\_\_\_\_